

# ***BINEGAR PARISH COUNCIL***

Minutes of the meeting held on 2 May 2017 in the Memorial Hall at 7:30 pm

**Present:** Jon Abbott, Richard Higgins (Chair), Philip Blatchford, Cath Law, Phil Roberts, John Scadding and David Stone.

**In attendance:** Diane Abbott (Clerk), Cllr J Carter, Cllr R Carter and Paul Sharp.

1	<p><b>Apologies for absence</b> There were no apologies for absence.</p>	
2	<p><b>Chair's Announcements</b> There were no Chair's announcements.</p>	
3	<p><b>Declarations of interest</b> There were no declarations of interest.</p>	
4	<p><b>Election of officers and annual reviews</b></p> <p><b>4.1 Election of Chair</b> – Jon nominated and John seconded Richard for Chair; the meeting elected Richard.</p> <p><b>4.2 Election of Vice Chair</b> – John nominated and David seconded Jon for Vice Chair; the meeting elected Jon.</p> <p><b>4.3 New Committees</b> No new committees appointed.</p> <p><b>3.4 Consolidation of two TSB accounts into one</b> The meeting considered and <b>RESOLVED</b> to consolidate the main and playground accounts.</p> <p><b>3.4 Review of Financial Standing Orders and Councillors' Code of Conduct</b> The meeting considered and agreed that the Chair, Cath, Philip and the Clerk would review Financial Standing Orders and the Councillors' code of conduct.</p> <p><b>3.5 Employment policies</b> Having reviewed the policy, the meeting agreed that there were no changes required and <b>RESOLVED</b> to re-adopt the Employment policy.</p>	DA
5	<p><b>Minutes</b> It was <b>RESOLVED</b> that the Minutes of the 4 April 2017 be signed as a correct record.</p>	
6	<p><b>Matters arising from the Minutes</b></p> <p><b>1. Highways and footpaths</b></p> <ul style="list-style-type: none"> <li>• Binegar Lane/A37 junction: missing street sign (Nov 15)</li> <li>• Roemead Lane: broken road sign (Jun 16) The Clerk informed the meeting that Mendip had chased its contractor who had removed the sign for repair.</li> <li>• Turner's Court/Emborough Lane junctions: kerb edge (Nov 16) The meeting noted no further action was required.</li> <li>• A37 South of Old Down: viaduct drains blocked (Feb 17) The Clerk noted that Highways stated that action would be taken if appropriate.</li> <li>• Tape Lane: road cleaning (Mar 17) The meeting noted no further action required.</li> <li>• Tape Lane/Chapel Lane junction: pot hole (Mar 17) The Clerk stated she had reported this item again to Highways.</li> </ul> <p><b>2. Planning applications</b></p> <ul style="list-style-type: none"> <li>• 2016/2573/FUL – Alfie's Retreat BA3 4UA – Compliance with planning conditions The meeting noted there was no decision.</li> </ul>	

	<p><b>3. Parish Council land at Old Down</b> The meeting noted that there was no further news on purchase of Parish land at Old Down</p> <p><b>4. Agricultural Tenancy Land</b> The meeting discussed this tenancy and agreed to ask the Council's land agent to negotiate a Farm Business Tenancy.</p> <p><b>5. Roadside herbicide treatment</b> Philip informed the meeting that he and Gus had carried out herbicide treatment around the village. The Chair thanked Philip and the meeting agreed to send a letter of thanks to Gus Halfhide.</p>	RH  DA
7	<p><b>Local government reports</b> The meeting welcomed Cllr's John and Rachel Carter who said there was little to report but that more information would follow the next full Council Meeting.</p> <p>Rachel requested the meeting to raise awareness and encourage parishioners to take part in the SHAPE Lottery, which provided money for local causes.</p>	
8	<p><b>Planning applications</b> There were no planning applications.</p>	
9	<p><b>2016-17 accounts and annual return</b></p> <ol style="list-style-type: none"> <li>1. The meeting <b>RESOLVED</b> to sign its annual statement of internal control following a risk assessment by Cath and Philip.</li> <li>2. The meeting considered and <b>RESOLVED</b> to sign the annual accounts.</li> <li>3. The meeting considered and <b>RESOLVED</b> to approve and sign Governance Statement for 2016-17 (Annual Return, section 1).</li> <li>4. The meeting considered and <b>RESOLVED</b> to approve and sign Annual Return's Accounting Statements for 2016-17 (Annual Return, section 2).</li> <li>5. The meeting agreed to set the date for the start of the 30 working day period for the exercise of public rights as 1 July 2017.</li> </ol>	
10	<p><b>Financial matters</b></p> <ol style="list-style-type: none"> <li>1. The meeting noted financial variances for May.</li> <li>2. The meeting noted receipts since last the report: <ul style="list-style-type: none"> <li>• £1,000.00 - Selway – land rent</li> <li>• £60.00 - Quiz night (playground)</li> <li>• £9,000 - Mendip District Council – Precept</li> </ul> </li> <li>3. The meeting noted there were no standing order payments since the last report.</li> <li>4. The meeting noted and approved cheque payments: <ul style="list-style-type: none"> <li>• £XXX.XX – Parish Clerk Salary April – confidential</li> <li>• £70.00 Parish Clerk Office and Laptop expenses Oct 16 to April 17</li> <li>• £649.37 - Primrose Garden Services - April grass cutting</li> </ul> </li> </ol>	
11	<p><b>Henry Martin and village celebration</b> Jon reported that plans were going well and the meeting noted a request for memorabilia. Jon stated that a Box Office would be set up to issue lunch tickets at the cinema events and on other occasions. He stated that wider advertising would take place for the Sunday Fun Day and talks.</p>	
12	<p><b>Project updates</b></p> <p><b>1. Village signposts</b> The meeting noted there was no up-date.</p>	

	<p><b>2. Cemetery lych gate</b> The meeting noted progress with the stonework. The Clerk stated that timber was on order.</p> <p>The Chair reported an offer for full funding of the lych gate, which would be in memory of a deceased family member. The meeting noted the previous offer and agreed that the Chair should speak to relevant parties.</p> <p><b>3. Binegar Bottom</b> John thanked Paul Sharp for the support he had received with the clearing. He informed the meeting that he had been in discussion with Anne Langdon regarding a flood mitigation plan. The meeting discussed a tender document and agreed that, after including issues raised at the meeting, it should be issued as an invitation to tender.</p> <p><b>4. Dementia-friendly villages</b> Cath up-dated the meeting on local activity in relation to dementia, well-being and mental health and informed the meeting that further dementia sessions would take place in the Autumn.</p>	
13	<p><b>Playground</b> The meeting received the monthly playground report noting that a pre-installation visit for the new climber would take place on Wednesday 3 May. The meeting agreed that the Jon and the Chair should ask advice regarding the replacement of the large multiplay slide from the HAG's play representative.</p> <p>Following consideration, the meeting agreed to issue a tender to replace the front fence.</p>	
14	<p><b>Annual meeting with parishioners</b> The meeting noted the format and content for the annual parish meeting on May 11.</p>	
15	<p><b>Events attended</b> There were no events reported.</p>	
16	<p><b>Highways and rights of way</b> The Chair spoke of the "Small Highways Schemes" and asked the meeting to consider suggestions which included:</p> <ul style="list-style-type: none"> <li>• Double white lines on the A37 viaduct</li> <li>• Improved visibility junction of Portway Lane and A37</li> </ul> <p>The following was reported:</p> <ul style="list-style-type: none"> <li>• Station Road/Binegar Lane - General road condition (by Horse and Jockey)</li> <li>• Station Road/Binegar Lane - Tarmac missing from iron works</li> <li>• Station Road – Deep hole adjacent to playground</li> <li>• A37, Gurney Slade – Rotted post near King's Lane junction</li> <li>• A37 Pelican Crossing – Warning light out of action</li> </ul>	<p>All</p> <p>DA</p>
17	<p><b>Dates for the next and future meetings</b> To note the next meeting: 6 June.</p> <p><b>Future meetings</b> 4 July 17, 5 September 17, 3 October 17, 7 November 17, 5 December 17, 6 February 2018</p>	

The Chair closed the meeting at 8.35pm.