

# ***BINEGAR PARISH COUNCIL***

## **Brief for tenders for fencing work in Binegar Playground**

Binegar Parish Council (the Council) invites suitably qualified and insured parties to tender for fencing work in the Playground adjacent to The Memorial Hall, Binegar Lane, BA3 4TR.

### **Reasons for works**

These works are to:

- Secure the boundary between the Playground and the Memorial Hall (about 65 m in length)
- Give access to the Playground from the Memorial Hall car park by inserting a pedestrian gate

### **Requirements**

There are two pieces of work:

1. Replace the whole length of the boundary wire mesh fence between the Playground and the Memorial Hall, clearing vegetation from and using the existing concrete fence posts
2. Insert a pedestrian, (pad)-lockable gate at the end of the Memorial Hall between posts 8 and 9 (counting from Binegar Lane).

The Council requires:

- The works to be completed by **31 July 2015**
- Installation to the existing concrete fence posts of 50 mm diamond shaped mesh fencing with 1.7 mm galvanised wire coated with PVC green (2.5 mm overall) or equivalent, 1800 mm high mesh.
- Fences on each side of the new pedestrian gate to meet up with the gate frame. It understands that this may mean new fence posts and braces either side of the gate frame.
- The contractor to remove from the Playground and take away all redundant wire mesh fencing, tension wires, waste, etc. and all vegetation cut down.
- The contractor to make good at the end of the works.

**Note:** the fence surrounding the disused electrical intake is ***excluded*** from this tender.

### **Location and viewing**

The Playground adjoins and is immediately to the East of Binegar Memorial Hall on Binegar Lane, BA3 4TR. The grid reference is ST 62061 49298. The Playground is immediately off Binegar Lane and there is vehicular access to the site over soft ground. The Playground is open for viewing.

### **Minimising risk**

The location is a children's playground accessed by members of the public at any time of day. The successful contractor will be required to meet:

- Relevant health and safety regulations
- Necessary insurance requirements for their own and the public's safety.

*Disclosure and Barring Service* (previously CRB) checks for child protection are not required for the purposes of this tender.

The successful contractor will bear the costs of repairs to any playground equipment should any damage occur to them through these works.

### **Quality of work**

Works will be to the standards of the *Fencing Contractors Association*. Before starting any work, the Council will wish to see the relevant qualifications of workers.

## **Method Statement**

The Playground is a sensitive location and the Council requires a method statement from each tenderer. It should cover how to:

- Create adequate access,
- Store safely any plant, goods or equipment on site
- Exclude children from working areas,
- Make good after the work.

## **Return of tenders**

Please indicate your expected availability and return the tender to Diane Abbott, Parish Clerk by email to [binegar-pc@hotmail.co.uk](mailto:binegar-pc@hotmail.co.uk) or by post to Portway House, Turner's Court Lane, Binegar BA3 4UA by 12 noon on **Tuesday 30 June 2015**.

The Council will award the contract on basis of price, availability (including location) and references. The Council is not bound to award the contract if it receives no suitable tender, nor is the Council bound to accept the lowest tender.

Please make any further enquiries by email to address above.

## **Information required with tenders**

The Council needs tenderers to include the following information:

- A price to replace the fence between the Playground and Memorial Hall and to insert a pedestrian gate
- Method statement for undertaking the works
- Company name, registered address, phone/email/website/VAT registration number
- Main types of business and legal status (for example, sole trader, limited company etc.)
- Name of contact person
- A copy of the Health and Safety at Work policy
- A copy of insurance certificates for (1) employee, (2) public and (3) professional liability
- Details of any quality assurance accreditation (for example, ISO 9000)
- Membership of any professional or trade bodies
- The names and contact details for two referees, preferably in the public sector, for current or recent similar contracts and brief description of the contract including value. (The Council will assume your consent to contact these referees.)

## **Payment terms**

The Council will only make payment against itemised supplier invoices. Payments are by cheque. Cheques are issued at each Council meeting, which is held on the first Tuesday of each month. Invoices for work that has not been authorised by the Council will be rejected. If the tenderer is declared bankrupt, is liquidated or placed into administration, the contract will immediately become null and void.